

Future Management Structure Resolution and Management Structure ILA

September 6, 2018



Action Requested



Request Commission adoption of Resolution 2018-05-PT, addressing the future management structure.

Request Commission approval of the Management services Interlocal agreement between the Port of Tacoma and the Northwest Seaport Alliance.



- The charter of the NWSA contemplated the need for a temporary period of duality, whereby the NWSA CEO may also serve as the Port of Tacoma CEO for a period of five years commencing August 4, 2015 (“Transition Period”).



The Commission evaluated three alternatives:

1. Stand-alone organizations for the NWSA and the homeports.
 - a. This alternative was eliminated due to the significant costs and time associated with developing separate information technology and increased staffing.



The Commission evaluated three alternatives:

2. Separate Executive Leadership with support services maximized from the homeports.
 - a. This alternative was discussed extensively and ultimately determined to create additional staffing costs beyond the 3rd alternative and limited direct management oversight for work being performed on behalf of the NWSA.



The Commission evaluated three alternatives:

3. Separate Leader for the Port of Tacoma with NWSA Executive leadership managing the support services from the Port of Tacoma.
 - a. This alternative was selected as the most cost effective solution while providing separation at the leader level for the NWSA and POT.
 - b. An estimated 70% of the total costs of the POT support services are on behalf of the NWSA as compared to 6% of the total costs to support the Maritime activities at the Port of Seattle.



The following supporting materials have been provided to the Commission and the public:

- Resolutions for the Port of Tacoma and NWSA
- The Management services Inter-local agreement
- The Management organization structure diagram with supporting department charges for both homeports
- The NWSA Charter including the original maps of licensed and non-licensed properties
- Current maps showing licensed/non-licensed properties
- The Marine Cargo Supply Chain visual
- The high-level transition plan schedule
- Draft job descriptions for the Port of Tacoma and NWSA leader roles

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